

Subject to approval at the November 5, 2014, Board of Works meeting.

City of West Lafayette, Indiana  
Board of Public Works and Safety  
MINUTES

OCTOBER 28, 2014  
8:30 a.m.  
Morton Community Center  
Multi-Purpose Room

Members present were Sana G. Booker, Bradley W. Marley, Tanuja R. Sheth, and Jonathan C. Speaker. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. October 21, 2014, Meeting

Mr. Speaker moved to accept the minutes of the October 21, 2014, Board of Works meeting. Ms. Booker seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Requests for Qualifications Opening: Lindberg Road Reconstruction – Engineering

Public Works Director Buck explained that as a part of the capital improvements plan, we are scheduled to begin design on Lindberg Road reconstruction on the section between Northwestern Avenue and Salisbury Street. He stated that they have sent out a request for engineering firms to submit qualifications statements to potentially be selected as the designer on that project. For the next approximately two years we will be doing engineering work and survey. There will also be public involvement. He explained that construction funds are not programmed until 2016 at the soonest, so there is a process to go through first to begin the engineering.

Mayor Dennis asked what the project will be comprised of.

Director Buck responded that after the survey we will do a preliminary engineering report to assess the needs and opportunities that we have with reconstructing that road. He stated that they will look at the current conflict of bike lanes that are in the allowed parking areas and the lack of continuous sidewalks.

Mayor Dennis stated that the presumption is always made that we can just go to a road, repave it, put in a sidewalk and maybe some curbs and then it is done. He noted that, unfortunately, it just never works that way.

Clerk-Treasurer Rhodes opened the responses to the request for qualifications and read the names of submitters aloud. The submitters were: Crossroad Engineers, DLZ, H Stewart Kline & Associates, Inc., The Schneider Corporation, SJCA Engineers & Surveyors, American Structurepoint, PCS Engineers, TBird Design Services Corporation, and First Group Engineering, Inc.

Mr. Speaker moved that the requests for qualifications be taken under advisement. Mr. Marley seconded the motion.

The motion was adopted.

b. Amendment No. 1: Salisbury Phase 3 Construction Inspection – Butler, Fairman and Seufert, Inc. – Engineering

Director Buck requested approval to the inspection contract with Butler, Fairman and Seufert, Inc. for an additional \$15,000 for the Salisbury Phase 3 construction inspection services. The new contract total will be \$95,000.

Ms. Booker moved that the Amendment No. 1 for Salisbury Phase 3 Construction Inspection be approved. Mr. Marley seconded the motion.

Ms. Booker asked why.

Director Buck responded that it is for additional time on the job that was required for inspection services. He explained that some of this got into the final construction records, but we were admittedly light on what was budgeted in the beginning and we ran over a little bit. He stated that it is straight-time.

The motion was adopted.

c. Agreement: Tapawingo Sculpture Project – Eric Nordgulen – Development Marketing & Grants Administrator Shaw introduced Craig Martin, the Chair of the West Lafayette Public Arts Team.

Mr. Martin requested approval for an agreement with artist Eric Nordgulen to purchase and install a sculpture called "Travelogue." The sculpture is to go in Tapawingo Park near the skating rink. He explained that a request for proposals went out and the West Lafayette Public Arts Team and the Public Arts Selection Committee, which includes people from the community, looked at the proposals and this was the one that was chosen. The piece is currently mounted on large wooden posts, but the artist intends to replace them with metal to be more resistant to weather. Mr. Martin explained that that the piece will seem to hover above the river, depending on the viewpoint. The piece speaks to the history of the river and the Native American culture. The agreement is in the amount of \$9,500.

Ms. Sheth moved that the agreement for the Tapawingo Sculpture Project be approved. Mr. Speaker seconded the motion.

The motion was adopted.

d. Hire: Probationary Patrol Officer – Elizabeth T. Romstadt – Police

Police Chief Dombkowski requested approval to hire Elizabeth T. Romstadt as a probationary patrol officer effective October 29, 2014, with a bi-weekly salary of \$1,823.43. He explained that Ms. Romstadt is a hire from the Police Merit Commission and has passed all requirements.

Ms. Booker moved that the hire of Elizabeth T. Romstadt be approved. Mr. Marley seconded the motion.

The motion was adopted.

e. Hire: Communication Center Supervisor – Scott M. Fohr – Police

Chief Dombkowski requested approval to hire Scott M. Fohr as a communication center supervisor effective November 3, 2014, with a bi-weekly salary of \$1,954.34. Chief Dombkowski stated that Mr. Fohr is a former Lieutenant with the WLPD and much of his 27 years of experience was in the supervisory ranks, making him a very knowledgeable and proven leader.

Mr. Marley moved that the hire of Scott M. Fohr be approved. Mr. Speaker seconded the motion.

The motion was adopted.

f. Hire: Part-time Dispatcher – Dale S. Hood – Police

Chief Dombkowski requested approval to hire Dale S. Hood as a part-time dispatcher effective October 29, 2014, with an hourly rate of \$16.47. He reviewed with the Board that the dispatch center has a bank of hours shared by a group of employees to fill in gaps in the schedule. Those employees are generally full-time employees at other agencies who do not need much training, and Mr. Hood is a full-time dispatcher with Tippecanoe County Sheriff's Office.

Mr. Marley moved that the hire of Dale S. Hood be approved. Mr. Speaker seconded the motion.

The motion was adopted.

g. Task Order No. 2: Stormwater Capital Planning Services – Wessler Engineering, Inc. – Engineering

Assistant City Engineer Susong requested approval of Task Order No. 2 for the Stormwater Capital Improvements Master Plan with Wessler Engineering, Inc. He explained that this is to give a more in-depth look and get into the details of the projects that were identified in the scoping report. This task order is in the amount of \$98,000.

Mayor Dennis explained that this is a component of the stormwater utility.

Ms. Booker moved that Task Order No. 2 for Stormwater Capital Planning Services be approved. Ms. Sheth seconded the motion.

The motion was adopted.

h. Quote Acceptances: Tandem Dump Truck and Salt Spreader – Street

Street Commissioner Payne stated that the Redevelopment Commission (RDC) opened quotes on October 15 for a salt spreader and for a tandem dump truck with attachments—a front plow and a wing plow. He requested approval to accept the lowest responsive and responsible quote for the tandem truck and including the attachments from Stoops for \$150,850, and for the salt spreader from Clark Truck Equipment for \$15,267.

Mr. Marley moved that quote acceptances for the tandem dump truck and the salt spreader be approved. Ms. Booker seconded the motion.

The motion was adopted.

i. Quote Acceptance: One-Ton Truck – Street

Commissioner Payne stated that quotes were opened for a one-ton truck in the Clerk-Treasurer's Office on October 23 in front of witnesses. He requested approval to accept the lowest responsive and responsible quote from Bartlett Ford in the amount of \$46,126. The truck includes a plow and a dump bed.

Mayor Dennis asked why it is called a one-ton truck.

Commissioner Payne responded that it is based on the gross vehicle weight. It can haul approximately four tons.

Mr. Speaker moved that the quote acceptance for the one-ton truck be approved. Ms. Sheth seconded the motion.

The motion was adopted.

j. Claims

- i. AP Docket           \$452,306.92

Mr. Marley moved that the claims be approved. Mr. Speaker seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

k. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

ii. Legal Budget & Expenses – Clerk-Treasurer

There were no questions or comments about the listing.

iii. Park Board Dockets

There were no questions or comments about the listing.

l. Other Items

► Mayor Dennis announced that the next two Board of Works meetings will take place on Wednesday instead of Tuesday. The meeting on Wednesday, November 5 is due to the Election Day and the meeting on Wednesday, November 12 is due to Veterans Day.

► Engineering Assistant Garrison reported that there was a productive week on construction projects with the nice weather. On Cumberland Avenue a lot of the stand-up curb got put in and a concrete slab is being poured over the gas line. The Northwestern Avenue midblock crossing is running which caused some initial confusion but got better through the day.

Mayor Dennis praised the Engineering Department for their great explanation about why sometimes the weather is nice but the activity is minimal. There is a lot of presumption that when the sun is shining that something should happen, but people do not realize that a lot of the product put on the streets requires time to get to a condition to work with it.

Mr. Garrison stated that this related to subgrade stabilization work done, and once the cement is mixed is mixed in the dirt, it is compacted and it must cure-out for a couple of

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days. Since it appeared that nothing was going on during some nice days, it caused some concern for people on Cumberland Avenue.

► Chief Dombkowski reported that on the new midblock crossing, there will be officers out making sure people are stopping for the light and making sure the students are crossing safely in the area. That monitoring will continue as long as needed.

► Deputy Fire Chief Schutter reported that the time change is this weekend and it is a good time to change the batteries in smoke detectors. There are plenty of batteries available at Station No. 1.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Marley moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.